



Vacancy Announcement

Position/Title:	Project Assistant
Classified Grade:	SB-2/2
Office/Project:	Sustainable Land and Forest Management in the Greater Caucasus Landscape (Project 1), Increasing representation of effectively managed marine ecosystems in the protected area system (Azerbaijan) (Project 2)
Entry Date	As soon as possible
Duration	1 year
Duties and Responsibilities:	Go to the below link for more information: (https://jobs.partneragencies.net/erecruitjobs.html)
Submission of applications	Go to the below link to apply for the position: (https://jobs.partneragencies.net/erecruitjobs.html) Instructions for applicants on how to apply are attached.
Qualifications:	<p>Bachelor's degree with technical specialization, such as economics, business administration, mathematics, ICT and other related fields;</p> <p>At least 3 years of relevant work experience with international organizations; experience in UN/UNDP will be an advantage</p> <p>Proved knowledge of procurement and financial reporting procedures;</p> <p>Excellent computer skills, in particular mastery of all applications of the MS Office package;</p> <p>Fluent English and Azeri is required; knowledge of Russian will be an advantage;</p>
Application Deadline:	18 March 2018